



**SUPPORTING YOU IN YOUR  
ISO JOURNEY AND TOWARDS  
BUSINESS EXCELLENCE**



**H R SERVICES  
SCOTLAND**

HR Services Scotland Ltd is a leading provider in supporting organisations to gain certification against requirements set out by the International Standards Organisation (ISO) throughout Scotland and across the UK.

## **BENEFITS OF ISO CERTIFICATION:**

1. Performance optimisation through best practice methodology.
2. Build a quality supply chain to ensure high standards are consistently met.
3. Drive customer focus throughout the organisation.
4. Increase business opportunities within the market place.



## THE SERVICE'S WE OFFER:

### 1. GAP ANALYSIS

An initial gap analysis is conducted to identify the gaps between the current infrastructure and any management system in place against the requirements of the standard.

### 2. SYSTEM BUILD

Our consultants will devise a system based around working practices in place, to create consistency and implement KPIs to optimise performance.

### 3. AWARENESS TRAINING

Your skills and knowledge will be developed through an interactive and practical approach to ensure that employees have an understanding of the benefits of these changes, as well as the knowledge to contribute to the success of your Quality Management System.

### 4. IMPLEMENTATION

Our experienced consultants will work with you and fully support you through implementation of your Quality Management System.

### 5. INTERNAL AUDIT

HR Services Scotland Ltd will conduct a series of internal audits to fully test the system and identify gaps prior to your Certification Audit.

### 6. ONGOING MAINTENANCE

Our consultants will visit your business each month to ensure that everything is running smoothly by completing an audit report for you in regards to any corrective actions ensuring continued success of your system.



HR Services Scotland Ltd deliver ISO consultancy to many organisations varying in size and industry. All operational businesses will naturally have processes in place, so rather than re-write the rulebook, we will work to understand your business needs and create a system in line with your current practices.

There are many benefits to a business in gaining ISO certification. This can assist your business by improving efficiency, providing consistency, boosting profit margins, customer satisfaction, performance optimisation, assisting in the tender process or gaining and retaining business.

Many businesses who apply to tender require this certification; gaining ISO certification will enable your business to participate in tendering opportunities as well as attaining global contracts.

Your quality management system will be created using the Plan – Do – Check – Act approach providing factual evidence relating to each of the processes which are regularly reviewed and improvements planned and implemented.

### **WHY CHOOSE HR SERVICES SCOTLAND LTD?**

At HR Services Scotland Ltd we have a qualified team of commercial consultants who deliver bespoke consultancy, quality management systems and support to clients varying in size and industry. With many years of experience, as well as IRCA registration, our consultants work hand in hand to support clients through the ISO certification process.

Many businesses ask why they should use an outsourced company to gain ISO certification when they can employ a full-time quality manager; the answer to this is very simple. HR Services Scotland Ltd can save you time, money and business resources which you could have invested in recruiting a full-time quality manager; we can provide as much or as little assistance as you require to support your business through the process from beginning to end.

Our bespoke Professional Indemnity cover from AXA ensures that you'll have up to **£5 million cover** to rely on. That way, you'll have the peace of mind to get on with your job - and you can leave delivery of your project to us.

## **OTHER SERVICES AVAILABLE FROM HR SERVICES SCOTLAND LTD INCLUDE: -**

- Bespoke HR/Employment Law advice
- Health & Safety support
- Fire Risk Assessments and support
- Online Training
- Various First Aid Training
- Management Consultancy
- Recruitment
- Innermetrix Advanced Insight Psychometrical profiling





## H R SERVICES S C O T L A N D

### SHIELDING YOUR BUSINESS

To benefit from our services or to find out more information  
please visit [www.hrservicescotland.co.uk](http://www.hrservicescotland.co.uk) or contact us at

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Our ability to deliver results is the basis of our growing reputation and the team  
at HR Services Scotland Ltd take pride in this.

For more details, please call our team on 0800 652 2610

[www.hrservicescotland.co.uk](http://www.hrservicescotland.co.uk)

